



# CHARD SCHOOL

INDEPENDENT DAY SCHOOL & NURSERY

REGISTRATION FORM

Pupil's Surname: .....

Pupil's Fore Names: .....

Date of Birth: ..... Boy / Girl...Pupil No. (UPN): .....

Name and address of previous school: .....

Name of Father: ..... Name of Mother: .....

Address: ..... Address: .....

.....

Postcode:..... Postcode: .....

Telephone No. (Home): ..... Telephone No. (Home): .....

Telephone No. (Work): ..... Telephone No. (Work): .....

Mobile No. .... Mobile No. ....

Email. .... Email. ....

Occupation: ..... Occupation: .....

The submission of this entrance form by parents of the prospective pupil named above, together with a non-refundable registration fee of £50 and a refundable deposit of £200, is a request that Chard School reserve a place for that pupil, on the terms and conditions set out below:

- 1) Fees are payable on the first day of term, or as otherwise provided for in the terms and conditions set out in Chard School's rules supplied to parents from time to time, or as otherwise agreed, in writing, by the School Administrator.
- 2) A non-refundable registration fee of £50 is payable with this entrance form. A refundable deposit of £200 is also payable with this entrance form and will be refunded when the pupil leaves Chard School minus anything owing to the school. These payments guarantee a place at Chard School. If, however, the guaranteed place is not taken up the £200 deposit will not be refunded.
- 3) By signing this form, the parents undertake and agree that the above named pupil will comply with all rules, regulations and policies issued by Chard School from time to time.
- 4) The pupil may be withdrawn from Chard School on not less than one term's written notice to the School Administrator. If a pupil is withdrawn on shorter notice, one term's fees are payable to Chard School in addition to those payable for the term in which notice is given. Notice implies that the child's place will be given up at the end of the term for which the written notice applies.
- 5) The sum payable under Clause 4 above is payable as liquidated damages and will be accepted by Chard School as full compensation for any losses occasioned by it on the withdrawal of the pupil without the full period of notice required.
- 6) Chard School's fees are determined by the Governors annually and fees may be increased or otherwise varied from the beginning of each term. Chard School may charge interest on any fees (or expenses) not paid on the due date (after as well as before judgment) and may exclude the pupil pending payment.
- 7) Chard School may require the withdrawal, at any time, of any pupil whose conduct or effort is, in the Head's opinion, unsatisfactory, or if he considers that such withdrawal is in the best interests of the pupil or Chard School.

Proposed date of entry: .....

Signature of Father: ..... Signature of Mother: .....

Date: .....

Please state who, if anyone, recommended you to Chard School: .....

**[For school use]** Next school: ..... Leaving Date: .....

This form, when completed, should be forwarded to The Head with: (cheques payable to Chard School)

Registration Fee of £50       Admin Fee of £200

Photocopy of your child's Birth Certificate