



## **Chard School**

### **Admissions Policy**

Date of last review:	September 2021
Date of next review:	September 2022

The Chard School welcomes pupils from all sections of the community. All candidates for admission will be treated equally, irrespective of their or their parents' race, colour, language, religion, political or other opinion, national or social origin.

Although there is no selection on academic grounds, pupils are expected to subscribe to the aims and ethos and code of conduct of the school. If a child has a physical disability or specific learning need, there will be careful discussion to see if the child's needs can be met by the school with reasonable adjustment where necessary. The child should always be able to work with his or her class without feeling demoralised through lack of achievement.

The school reserves the right to refuse admission to a pupil at any age if it is felt that, for any reason, the admission of the pupil would be to the detriment of him or herself, or of others. Admission of a child to Chard School is subject to the Head and Governors of Chard School reserving the right to require parents to remove permanently a child from the school, if the Head considers that the child's attendance, progress or behaviour (including behaviour outside school) is seriously unacceptable and if, in the reasonable opinion of the Head, the removal of a child is in the School's best interests, or those of that child or other children.

All children seeking a place at Chard School should be registered by completing a registration form and submitting this to the Head, together with the stated registration fee and signed school contract.

#### **Reception**

Children are admitted to the Reception class in the term following their fourth birthday.

Priority for places is as follows:

- Siblings of existing pupils
- Children already at the Lawns Nursery
- Other children, taken in order of date of registration

#### **Years 1-6**

Children are admitted at any time if space permits. The prospective pupil will meet the Head for an informal interview. They will spend a day in school with the class of the appropriate

age and parents are asked to bring copies of the most recent school reports. The Head may approach the child's present school to ask for a reference.

### **Class Sizes**

Years 1 – 6 are intentionally small and except in exceptional circumstances the numbers are kept at a maximum of 16.

### **Bursaries & Scholarships**

Parents who may require a bursary to assist with the payment of their child's fees are requested to complete the Bursary Application Form. The school bursar Mrs Anna Vickery then processes this form and the parents are informed of the value of the bursary that their child has been awarded. Bursaries are reapplied for annually to take account of the changes of individual's financial circumstances.

New pupils to the school are invited to apply for scholarships in the Spring Term. Scholarships are awarded for children in Yrs 2-4 with particular talents in the fields of music, sports or the arts. Additionally children with talents across the board may apply for an 'all rounder scholarship award. Applications are assessed and children invited to attend a scholarship assessment day when their talents are assessed using teacher assessment and by pupil interview with the Head Teacher. Following these assessments, a panel of the Head Teacher, Deputy Head and Bursar meet to award scholarships to those most worthy pupils. These scholarships remain in place as a percentage discount of fees for the lifetime of the education of the child at Chard School

### **Waiting Lists**

Children who cannot be allocated places immediately will be placed on a waiting list. The school will contact parents as soon as places become available.

Policy approved by:

on behalf of Governing Body

Date: 12.10.2021